

Dear

RE: SEESA OCCUPATIONAL HEALTH & SAFETY

Thank you for showing interest in **SEESA OHS!**

Please find attached:

- OHS Quote
- OHS Brochure

The purpose of SEESA OHS is to **boost your business's efficiency** and create a **safer and more productive work environment**. We understand that managing all aspects regarding health and safety compliance can be complex and time-consuming, which is why we offer a comprehensive solution tailored to your specific workplace needs and safety objectives.

How can we assist?

Our OHS services are designed to simplify safety processes, mitigate risks, and ensure adherence to all relevant Regulations and supporting legal frameworks:

- **Safety Files** – We conduct thorough audits by examining what you have in place, doing on-site walkabouts and discussing the OHS requirements at length for you understand the value and importance of adhering to the OHS Act. Several documents are needed to increase compliance in terms of a safety file, therefore we evaluate not only your workplace, but your industry and scope of operations.
- **Tailored Safety Programs:** We design customised safety plans that address the risks and challenges of your industry and individual operations, ensuring both employee protection and compliance with safety standards.
- **Risk Assessment and Management:** Our team performs detailed risk assessments to identify potential hazards and develop proactive strategies to minimise these risks, thereby preventing accidents and reducing operational downtime.
- **Training:** We provide thorough training programs to equip your staff with the necessary knowledge to act in accordance with the best safety practices and emergency response procedures. We believe that training not only promotes a culture of safety in the workplace but prevents accidents through ignorance.
- **Regulatory Compliance:** Navigating through the OHS Act and its Regulations can be daunting. Our experts stay current with the latest health and safety practices to ensure your business remains compliant, helping you avoid fines and legal complications.
- **Ongoing Improvement:** Safety is a continuous process. We offer regular audits and feedback to consistently refine and enhance your compliance.

Our services include:

- **Comprehensive legal knowledge and support** regarding the OHS Act, Health Regulations, Electrical Regulations, Machinery Regulations and General Regulations and supporting legislative frameworks.
- **On-site OHS audits** and recommendations regarding safety standards and compliance.
- **SEESA OHS Compliance Certificates.**
- **Comprehensive documentary, compliance & implementation support** regarding general OHS requirements which include:

- ✓ Statutory appointment letters.
 - ✓ Safety files.
 - ✓ Risk assessments.
 - ✓ Safety inspections.
 - ✓ Department of Labour inspections and Contravention Notices.
 - ✓ Workplace health and safety incidents.
- **OHS Compliance Training** - limited to 2 persons within the company on a once-off basis:
 - ✓ Emergency preparedness and evacuation procedures
 - ✓ Health and safety risk assessment procedures.
 - ✓ Incident investigation and assistance with report writing.
 - ✓ Basic occupational health and safety within the workplace (SHE rep).
 - ✓ Basic firefighting.

First Aid training is an accredited course not included in the OHS package, but we will gladly discuss the fees regarding attendance should you be interested.

At **SEESA OHS**, we are **dedicated to delivering exceptional OHS solutions** that protect your employees and support your business goals. With this, the OHS team is delighted to discuss how we can customise our services to fit your company's needs.

We look forward to your soonest reply.